

ARTICLE I PURPOSE

SECTION 1. This District Lodge is established and chartered by the International Association of Machinists and Aerospace Workers, AFL-CIO, the purpose of securing mutual protection, harmonious action and close cooperation in all matters relating to the trade; to organize the unorganized under the jurisdiction of the District Lodge; to establish and maintain uniform wages and working conditions; and render the maximum protection and service to its members.

ARTICLE II LOCATION AND JURISDICTION

SECTION 1. The principle offices of the District Lodge shall be located in Wichita, Kansas.

SECTION 2. The jurisdiction of District Lodge No 70 shall encompass all I.A.M. members employed in the State of Kansas, except those members represented under the jurisdiction of other I.A.M. District Lodges or as otherwise determined by the Grand Lodge.

SECTION 3. Nothing in these bylaws shall be construed or applied in a manner that will conflict with the provisions of the I.A.M. Constitution. All matters arising and not specifically covered by these bylaws shall be governed by the I.A.M. Constitution and policies.

ARTICLE III MEMBERSHIP AND AUTHORITY

SECTION 1. The District Lodge shall consist of a delegate body made up of representatives duly elected from the affiliated Local Lodges within its jurisdiction.

SECTION 2. The District Lodge shall have authority over, and control of, all affiliated Local Lodges within its' geographical area and jurisdiction, including the right to set the per capita tax and initiation and reinstatement fees to be paid by the affiliated Local Lodges, subject to the approval of the International President. The provisions of these bylaws shall, insofar as they are practical and adoptable, apply to and control all affiliated Local Lodges within the jurisdiction of District Lodge No. 70.

SECTION 3. The District Lodge shall have the authority to compel any members(s) of an affiliated Local Lodge to appear before it and explain any action they may have taken that may be detrimental to the District Lodge, its affiliated Local Lodges and/or the Grand Lodge.



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SECTION 4. The District Lodge shall take no action on any complaints of any individual member of the Association, unless said complaint bears the endorsement and seal of the Lodge of which he/she is a member, unless it comes through the Directing Business Representative.

SECTION 5. Salaries, wages, hours and conditions of work for all employees of the District Lodge, other than elected Officers, Business Representatives and full-time Staff, shall be by negotiated contract with their respective Union. The District President/Directing Business Representative and District Secretary-Treasurer shall represent the District Lodge in these negotiations. These negotiations are predicated upon the fact that the bargaining unit remains recognized by the IAMAW and National Labor Relations Board.

SECTION 6. No funds, assets, or property of this Lodge can be transferred, donated, contributed, assigned or loaned to any person or organization except in strict accordance with the IAMAW Constitution, and then only upon vote of the District Lodge, and no assets or property of this District Lodge may be loaned to any person or persons for personal reasons.

ARTICLE IV MEETINGS AND QUALIFICATIONS

SECTION 1. Executive Board meetings of this District Lodge shall be held on the second Tuesday at 6:30PM on a monthly basis. Regular Delegate meetings of this District Lodge shall be held on the second Tuesday, at 7:30 p.m., on a monthly basis at the District 70 Hall located at 3830 S. Meridian, Wichita, KS. Changes in meeting place, time and location will be sent by USPS mailing ten (10) days prior or as soon as practical. In the event a scheduled meeting date occurs on a legal holiday or conflicts with other meetings of importance to the District, the delegates, by majority vote, shall set an alternative date to hold said meeting and the District Secretary/Treasurer shall notify all delegates, by regular U.S. Mail, of the change in the meeting date.

SECTION 2. Delegates shall be seated at regular meetings by majority vote of the District Lodge upon complying with the rules of the District Lodge and presenting credentials, properly signed and sealed. No member of a Local Lodge shall be seated as a delegate who is delinquent in any manner to the Local, District or Grand Lodge.

SECTION 3. Each Local Lodge shall be entitled to delegates on the following basis:

# of Members	# of Delegates
Up to 200	3
201 to 500	4
501 to 1,000	5
1,001 to 1,500	6
1,501 to 2,000	7
2,001 to 2,500	8
2,501 to 3,000	9
3,001 to 3,500	10
3,501 to 4,000	11
4,001 to 4,500	12
4,501 to 5,000	13

SECTION 4. One additional delegate may be added for each additional five hundred (500) members or major fraction thereof after reaching the 5,000 member status.

SECTION 5. In the event any elected delegate absents themselves from two (2) consecutive meetings of the District Lodge, without being excused in writing, and if there is no controversy as to the refusal to excuse being proper, such delegates shall be deemed to have resigned their office. The vacancy shall be filled by appointment by the presiding officer of the affected Local Lodge for the unexpired term. Should such delegate contend the refusal to excuse him/her for such absence is improper, the presiding officer shall prefer basis of his/her absence without excuse found acceptable to the membership, and they shall be tried in accordance with applicable provisions of the I.A.M. Constitution.

SECTION 6. It is the responsibility of each delegate or their designated alternate to contact the office of the District Lodge Secretary-Treasurer in writing or via email, prior to the meeting to report an absence.

SECTION 7. Ten (10) delegates representing at least three (3) affiliated Local Lodges in good standing with the District Lodge shall constitute a quorum.

ARTICLE V EXECUTIVE BOARD

SECTION 1. The Executive Board of the District Lodge shall be composed of the President/Directing Business Representative, the Secretary-Treasurer, Vice-President, and

one (1) delegate from each affiliated Local Lodge. Each affiliated Local Lodge at, or prior to, the District Lodge meeting in January, shall select from among their District Lodge Delegates, one delegate to represent them for one (1) year.

SECTION 2. In the event the selected Executive Board member finds it impossible to attend any Executive Board meeting, he/she shall have the authority to, and must, designate one of the other District Lodge delegates from his/her Local Lodge who will attend as an alternate. Such designation shall be in writing or via email to the District Lodge Recording Secretary prior to the Executive Board and/or Regular Delegate meeting.

SECTION 3. Each member of the Executive Board shall be entitled to one (1) vote, excluding the President/Directing Business Representative, Secretary/Treasurer and Vice-President, who shall each have a voice and participate in the meetings, but shall have no vote, except that the President/Directing Business Representative shall vote to decide all ties.

SECTION 4. The President/Directing Business Representative shall preside at all Executive Board and Regular meetings of the District Lodge.

SECTION 5. The Secretary/Treasurer shall attend all meetings of the District Lodge and shall be responsible for keeping an accurate recording of all meetings, present all communication, report all bills, present a report on the finances of the District Lodge and assist the presiding officer as otherwise required.

SECTION 6. The Vice-President shall preside at all meetings in the absence of the President/Directing Business Representative and perform all duties as set forth in Section 4 of this Article.

SECTION 7. The District Lodge Trustees shall be present at all District Lodge Executive Board meetings and shall be responsible for reviewing, approving and signing the vouchers, but shall have no vote, except when he/she is the selected Executive Board member representing his/her respective Local Lodge.

SECTION 8. All executive powers of the District Lodge, when not in session, shall be vested in the District Lodge Executive Board. The President/Directing Business Representative shall have authority to call the Executive Board into session whenever, in the opinion of the President/Directing Business Representative, conditions warrant.

SECTION 9. Two-thirds (2/3) of the Executive Board members shall constitute a quorum.

ARTICLE VI

DISTRICT LODGE VICE PRESIDENT, TRUSTEES, AND SENTINEL ELECTIONS AND RESPONSIBILITIES

SECTION 1. The District Lodge delegates shall, at the regular meeting in January, elect from among themselves, a Vice President, a Sentinel and three (3) Trustees who shall hold office for a term of one (1) year. Not more than one of these offices shall be filled from one Local Lodge, providing there are sufficient candidates to accomplish this purpose.

SECTION 2. The Board of Trustees shall see that the records are properly kept and semi-annually shall assist the Auditing Committee in the examination of the records and accounts, attaching their signatures to the report of that committee.

SECTION 3. The duties of the Sentinel shall be to answer all alarms at the door, report the same to the presiding officer, admit all who are entitled to admission and assist the presiding officer in preserving order and enforcing the rules.

ARTICLE VII

DISTRICT LODGE REPRESENTATIVES AND SALARIED OFFICERS QUALIFICATIONS AND ELECTION

SECTION 1. District Lodge No. 70 shall maintain a President/Directing Business Representative, a Secretary/Treasurer and such additional Business Representatives as may be required and approved by Grand Lodge.

SECTION 2. The President/Directing Business Representative, the Secretary/Treasurer and Business Representative(s) shall be elected by referendum vote of all Local Lodges affiliated with District Lodge No. 70 and their term of office shall be for four (4) years.

SECTION 3. A candidate for the office of President/Directing Business Representative must have been a member in good standing for a period of not less than five (5) years prior to the time of nomination for office.

SECTION 4. A candidate for the office of Secretary/Treasurer must have been a member in good standing for a period of not less than two (2) years prior to the time of nomination for office.

SECTION 5. A candidate for the office of business Representative must have been a member in good standing of a period of not less than two (2) years prior to the date of nomination for office.

SECTION 6. All candidates shall be free from delinquency to Grand Lodge, the District Lodge and/or the Local Lodge. They must be working at the trade and have worked at the trade for a period of not less than one (1) year prior to the time of their nomination. (Working at the trade does not apply to representatives or salaried officers whose time is fully occupied by the Grand Lodge, the District Lodge or the affiliated Local Lodge.)

SECTION 7. Election of the President/Directing Business Representative, the Secretary/Treasurer and Business Representative(s) shall be by secret ballot and the candidate(s) receiving the greatest (plurality) number of votes for each respective office shall be declared elected. If there are no opposing nominations for the office(s), the unopposed candidate(s) shall be declared elected for the ensuing term.

SECTION 8. All officers, Business Representatives and employee's, of the District Lodge, as well as such other individuals as required by law or Grand Lodge Policy, shall be placed under a suitable and sufficient fidelity bond.

SECTION 9. The President/Directing Business Representative of District Lodge No. 70 shall prevail upon the Grand Lodge in the month of January of the election year to ascertain the number of Business Representatives to be elected. This information shall be reported to the District Lodge delegates at the February meeting.

SECTION 10. Each affiliated Local Lodge in the month of February shall be entitled to nominate one (1) candidate each for the office of President/Directing Business Representative, Secretary/Treasurer and Business Representative(s) each four (4) years in accordance with the IAMAW constitution and applicable circulars. All such nominations from the Local Lodge Recording Secretary must be forwarded to the Secretary-Treasury of the District Lodge within seventy-two (72) hours after the close of the meeting. Said form must contain the Local Lodge seal with Recording Secretary signature. The nomination must state the position for which nominated and must state the full name, address and card number of the nominee and must state the nominee's acceptance of the position if elected.

SECTION 11. If more than one (1) candidate for each vacancy is nominated at the nomination meeting in February, a Local Lodge endorsement (run-off) vote will take place on the Local Lodge regular meeting day in March, said vote will follow the same process as seen in section fifteen (15) of this article. Immediately following the expiration time for receiving nominations as seen in section ten (10) of this article, the Secretary-Treasurer of

the District Lodge shall cause to be prepared an endorsement vote ballot containing the names of all the eligible candidates. It shall be the duty of the District Secretary-Treasurer to forward sufficient ballots to each affiliated Local Lodge in time for the election. Said ballots shall contain the names of all eligible candidates, arranged in order as received from the Local Lodge. Each affiliated Local Lodge may determine the time it will open and close its endorsement (run-off) polls. However, the endorsement polls shall not open prior to 6:00 a.m. and must close no later than 8:00 p.m., making sure that all members desiring to vote in this endorsement vote, shall have the opportunity. Absentee ballots shall be issued in accordance with the I.A.M. Constitution and all requests for absentee ballots shall be made to the District Secretary/Treasurer's office at 3830 S. Meridian, Wichita, Kansas 67217. The qualified candidate(s) who receives the highest number of votes (plurality) in the endorsement vote election, shall be declared to be the Local Lodge nominee(s).

SECTION 12. All such Local Lodge endorsement nominee(s) from the Local Lodge Recording Secretary must be forwarded to the Secretary-Treasury of the District Lodge within seventy-two (72) hours after the close of the polls in the month of the endorsement (run-off) vote. Said form must contain the Local Lodge seal with Recording Secretary signature. The nomination must state the position for which nominated and must state the full name, address and card number of the nominee and must state the nominee's acceptance of the position if elected.

SECTION 13. Immediately following the expiration time for receiving the Local Lodge nominations, the Secretary-Treasurer of the District Lodge shall cause to be prepared an election ballot containing the names of all candidates. It shall be the duty of the District Secretary-Treasurer to forward sufficient ballots to each affiliated Local Lodge in time for the election. Said ballots shall contain the names of all eligible candidates, arranged in order, with the candidate receiving the greatest number of nomination being placed first and continuing in declining sequence for the office stated. In the event two or more candidates for the same office receive the same number of nominations, the position on the ballot shall be determined by drawing by out. The Trustees of the District shall oversee this drawing.

SECTION 14. All ballots shall be so arranged that a voter may designate his/her choice by marking a cross (X) opposite the name(s) of those he/she wishes to record a vote. When two or more are to be elected to the same office, a failure to vote for the required number of candidates shall invalidate that portion of the ballot. Voting machines may be used in lieu of ballots when available and approved by the District Lodge delegates.

SECTION 15. Ballots shall be perforated so that the name, address, Local Lodge number and card/book number of each member voting may be detached. Both the ballot and the

perforated register slip containing the name, address, Local Lodge number and card/book number of each member voting shall be retained by the District Lodge Secretary/Treasurer for a period of one (1) year and shall be surrendered to the District Lodge Election Tellers if required and ordered by them. Each Local Lodge shall be furnished tally sheets in duplicate, both of which shall be tabulated with the votes of the members of the Local Lodge. One tally sheet shall be retained by the Recording Secretary of the Local Lodge and the other one shall be returned to the District Lodge Secretary/Treasurer.

SECTION 16. The election of the President/Directing Business Representative, Secretary/Treasurer and Business Representative(s) shall be conducted in the Local Lodge meeting room of the affiliated Local Lodges, or at such place as may be designated by the District Lodge, on the fourth (4th) Saturday in April each four (4) years, for all Local Lodges chartered in Wichita, Kansas.

SECTION 17. Such elections for Local Lodges chartered outside the city of Wichita shall be conducted on the third (3rd) Saturday in April each four (4) years.

SECTION 18. Each affiliated Local Lodge may determine the time it will open and close its' election polls. However, the election polls shall not open prior to 6:00 a.m. and must close no later than 8:00 p.m., making sure that all members desiring to vote shall have the opportunity. Absentee ballots shall be issued in accordance with the I.A.M. Constitution and all requests for absentee ballots shall be made to the District Secretary/Treasurer's office, 3830 S. Meridian, Wichita, Kansas 67217.

SECTION 19. There shall be at least two District Lodge Tellers assigned to all out-or-town Local Lodges, who shall supervise the conduct of the election.

SECTION 20. A numbered sign-in register shall be provided at each election poll for voters to sign before receiving a ballot. Sign-in registers shall be sealed with all election materials and retained by the District Secretary/Treasurer's office for a period of at least one (1) year.

SECTION 21. All members must be notified of said election, by U.S. Mail at the last known address, not less than sixty (60) days prior to the date when the election is to be held. It is the responsibility of the member to furnish District Lodge No. 70 with the member's current mailing address.

SECTION 22. The District Lodge at its' meeting in February and each Local Lodge at its' meeting in March shall appoint at least three (3) Election Tellers who shall have full authority to distribute and collect ballots of said Lodges.

SECTION 23. Local Lodge Tellers are not to count the votes of their Local Lodge until all Local Lodges have completed their voting. At the completion of the voting in each Local Lodge outside of Wichita, the Local Lodge Tellers shall seal the ballots and immediately mail them to a depository previously established by the District Lodge delegates.

SECTION 24. Out-of-town Local Lodges may at their expense, send their Tellers to the District Lodge on the 4th Saturday of April to count their Local Lodge's ballots. However, in the event they elect not to send their Tellers, the District Lodge Tellers will count the ballots of their Local Lodge.

SECTION 25. In filling vacancies or new positions in the foregoing offices, the election procedures as outlined, (excluding dates), shall apply. A vacancy in the office of President/Directing Business Representative shall be filled by the Assistant Directing Business Representative for the balance of the term.

SECTION 26. No slates, campaign literature, signs, etc., shall be passed out or posted within five hundred (500) feet of any polling place during any District Lodge or Local Lodge election. No candidate for office shall be allowed to remain on the property or in the vicinity of the polling place during any election, except to vote, to attend a scheduled meeting which he/she would normally attend or as otherwise directed by an official of the Grand Lodge, the District Lodge or his/her Local Lodge for a specific purpose.

SECTION 27. The duly elected President/Directing Business Representative, Secretary/Treasurer and Business Representative(s) shall take office on June 1, immediately following the election.

SECTION 28. The District Lodge office shall be open for the purpose of conducting the business of the organization Monday through Friday, excluding recognized holidays. Normal hours of operation shall be from 8:00 a.m. until 5:00 p.m. Appointments may be made with the District Lodge Representatives and Officers for special meetings and conducting business of the organization at times other than the specified hours.

ARTICLE VIII
PRESIDENT/DIRECTING BUSINESS REPRESENTATIVE, VICE PRESIDENT,
SECRETARY/TREASURER AND BUSINESS REPRESENTATIVES
RESPONSIBILITIES AND SALARIES

SECTION 1. The President/Directing Business Representative shall perform all the duties pertaining to that office.

- (a)** He/She shall have authority to employ the necessary secretaries and/or custodial personnel for the operation of the office, after receiving such request from the Secretary Treasurer. The Secretary Treasurer shall submit a business plan request for additional administrative or custodial personnel based on the District Lodge financial stability to support such recommendations.
- (b)** He/She shall have full supervision and authority to direct the activities of the Assistant Directing Business Representative, Business Representatives and Organizers.
- (c)** He/She shall have authority to call special meetings of the District Lodge and Local Lodges when, in his/her opinion, conditions warrant.
- (d)** He/She shall approve and sign all vouchers, expense statements and checks requiring the President's signature.
- (e)** He/She shall preside at all District Lodge meetings, preserve order, enforce the rules, decide all questions and usage thereof, appoint officers pro-tern, appoint all committees not otherwise provided for and act as ex-officio member of all District Lodge committees.
- (f)** He/She shall, through coordination with the Secretary/Treasurer, operate the District Lodge in the most efficient and cost effective manner possible.
- (g)** He/She shall have the authority, with International President approval, to appoint when the need arises, Organizers as necessary for a period not to exceed six (6) months, subject to approval of the District Delegates
- (h)** He/She shall appoint one of the elected Business Representatives as Assistant Directing Business Representative.
- (i)** He/She shall appoint and remove as necessary a Communicator and Educator in accordance with the IAMAW Constitution. The Communicator and Educator will not entertain motions nor vote on any motion during Executive Board or Delegate session, but may enter into discussion.

SECTION 2. The Secretary/Treasurer shall perform all the duties pertaining to that office.

- (a)** He/She shall keep an accurate record of the proceedings of all meetings of the District Lodge and provide a written copy to each affiliated Local Lodge Delegate, at the monthly District Lodge Delegate meeting.
- (b)** He/She shall process all orders passed by the District Lodge and attest same by signature.
- (c)** He/She shall present all correspondence and communication pertaining to District Lodge affairs.
- (d)** He/She shall conduct correspondence as instructed by the District Lodge.
- (e)** He/She shall have full supervision of all administrative and maintenance personnel.
- (f)** He/she shall receive all monies due the District Lodge and the Local Lodges affiliated with the District Lodge.
- (g)** He/She shall transact all business with the bank(s) designated by the District Lodge.
- (h)** He/She shall keep an accurate account of all receipts and disbursements.
- (i)** He/She shall make a report at every meeting of the District Lodge of each account and the financial standing of the District Lodge.
- (j)** He/She shall submit the District Lodge books and papers to the Auditing Committee, the Trustees and to each affiliated Local Lodge.
- (k)** He/She shall pay all authorized bills by check, counter-signed by the President/Directing Business Representative.
- (l)** He/She shall prepare the monthly reports for each affiliated Local Lodge and forward them to the General Secretary/Treasurer of the International Association of Machinists and Aerospace Workers. These reports shall be kept on file in the District Lodge offices and shall be made accessible to the Financial Officer of each Local Lodge upon request.

- (m) He/She shall forward to each affiliated Local Lodge, at the close of each month, their pro-rata share of dues collected for their Lodge.
- (n) He/She shall mail to the appropriate Financial Officer of each Local Lodge, a report on District Lodge forms, showing the amount of dues collected and the total amount of Grand Lodge per capita tax and other fees paid on behalf of the Local Lodge.
- (o) He/She shall, through coordination with the President/Directing Business Representative, direct the office staff in the Secretary/Treasurer's office making sure that the necessary work is performed in an efficient and cost effective manner.
- (p) He/She shall perform all the duties of a Secretary/Treasurer, including preparing all notices for regular and/or special-called meetings, preparing election ballots and notices, responding to requests for absentee ballots securing appropriate means for receipt of absentee ballots and other duties as may be required.

SECTION 3. The Vice President shall perform all the duties pertaining to that office.

- (a) He/She preside at all meetings in the temporary absence of the President/Directing Business Representative and perform all duties as set forth in Section 1 (d) and (e), of this Article.
- (b) He/She shall also assist the President-Directing Business Representative in assuring the affairs of the District are conducted at all times in strict accordance with the bylaws and policies of the District and the IAMAW Constitution, in preserving order at the District Lodge meetings. The qualification for Vice President shall be the same as the President-Directing Business Representative only in terms of membership in the District and in the IAM.

SECTION 4. The Business Representatives shall assist the President/Directing Business Representative in the performance of his/her duties and shall provide service to the affiliated Local Lodges as directed by the President/Directing Business Representative.

SECTION 5. It shall be the duty and obligation of the President/Directing Business Representative, Secretary Treasurer, Assistant Directing Business Representative and the Business Representatives to attend all District Lodge and affiliated Local Lodge meetings whenever possible to do so, unless on other assignments or excused by the President/Directing Business Representative for a specific purpose.

SECTION 6. In the event a reduction-in-force becomes necessary among the elected staff, they shall be laid off based on their seniority, excluding the President/Directing Business Representative and Secretary/Treasurer. Organizers will be furloughed first. Seniority amongst Business Representatives shall be calculated on time served as an elected staff member. In the event two (2) or more Business Reps have the same seniority date, the Representative receiving the least amount of votes in the last general election will be furloughed first. Those on lay-off shall be on call for the remainder of their term of office and shall be recalled, as the need arises, based on their seniority. In the event two or more have the same seniority date, the number of votes received shall be the determining factor. (Highest vote count will be laid off last and recalled first).

SECTION 7. For the performance of their duties, the President/Directing Business Representative, the Secretary/Treasurer, the Assistant Directing Business Representative, the Business Representative and Organizers shall receive a salary to be paid twice monthly, on the 15th and 30th, together with necessary expenses approved by the District Lodge Delegates.

SECTION 8. Rates of pay, expense allowance and benefits for all District Lodge Staff are in Article 11. Beginning in January 01, 2018, and each succeeding year thereafter, the rate of pay for all District Lodge Staff shall be increased by an amount equal to the percentage increase of the CPI used to calculate Grand Lodge per Capita Expense allowances and benefits shall be established by the District Lodge delegates and shall be reviewed on an annual basis for the purpose of adjustment with the approval of the International President. Salary increases may be postponed temporarily upon recommendation of the District Lodge Staff and approval of the International President.

ARTICLE IX SHOP STEWARDS, PLANT CHAIRPERSONS AND/OR COMMITTEE PERSONS

SECTION 1. Each affiliated Local Lodge will select/elect sufficient Shop Stewards and/or committee persons to efficiently handle their grievances and/or complaints. In all companies under Agreement with the District Lodge, where one or more Lodges exist, there shall be elected a Plant Chairperson for their respective shift who shall assist the Shop Stewards and/or Committee persons in handling of grievances and/or complaints.

SECTION 2. All candidates for the position of Plant Chairperson shall be a member in good standing of the International Association of Machinists at least one (1) year prior to

the time of nomination and they must also qualify under the bylaws of the Local Lodge in which they are to be a candidate for election.

SECTION 3. Nomination for the office of Plant Chairperson(s) where established will be held during the regular meeting in the month of April and elections by referendum vote of their respective Local Lodge membership shall be held at the same time and in the same manner as the election of the President/Directing Business Representative, the Secretary/Treasurer and Business Representative(s). Their term of office shall be for four (4) years. The candidate(s) receiving the greatest number of votes (plurality) for their respective office shall be declared elected. If there are no opposing nominations for the office, the unopposed candidate(s) shall be declared elected for the ensuing term. All Plant shall assume the duties of their office on June 1, immediately following the election.

SECTION 4. In the event there is a vacancy in the office of Plant Chairperson, the Local Lodge shall at the earliest possible time, set the date for nominations and election to fill the vacancy for the unexpired term. The Executive Board of the Local Lodge shall make its recommendation to the President/Directing Business Representative for temporarily filling the vacancy and he/she shall make the recommended appointment, until such time as the nominations and election can be completed.

SECTION 5. No Steward, Committee person or Plant Chairperson shall construe their jurisdiction as having authority to sign binding agreements between management and member of any Local Lodge affiliated with the District Lodge.

ARTICLE X REVENUE AND FINANCES

SECTION 1. Effective January 1, 1997, the District Lodge shall be recognized by Grand Lodge as the constitutionally responsible reporting Lodge, with the District Lodge officers assuming all fiduciary responsibility related thereto under the I.A.M. Constitution. The District Lodge shall execute and cause to be filed all financial and other reports on behalf of the District Lodge and affiliated Local Lodges which may be required by applicable law.

SECTION 2. Effective September 1, 2008, District Lodge No. 70 per capita tax shall be paid by each affiliated Local Lodge in accordance with the following schedule based on the dues of each Local Lodge:

Dues of each Local Lodge	Per Month Per Member
\$10.00 to \$15.00	\$ 7.80
\$15.01 to \$20.00	\$ 8.80
\$20.01 to \$30.00	\$ 9.80
\$30.01 to \$40.00	\$10.80
\$40.01 to \$50.00	\$11.80
\$50.01 to \$60.00	\$12.80
\$60.01 to \$70.00	\$13.80
\$70.01 to \$80.00	\$14.80

SECTION 3. Effective January 1, 2018, District Lodge No. 70 per capita tax shall be paid by each affiliated Local Lodge in accordance with the following for each full dues paying member at 55% of the Grand Lodge per capita as established and provided for in the IAMAW Constitution, rounded off to nearest nickel.

- a. District Lodge 70 per capita tax shall be increased January 1 of each succeeding year in accordance with the published amount as determined by the Grand Lodge.

SECTION 4. For proper accounting of Guide Dogs of America fundraising monies, District Lodge 70 shall maintain a separate savings account to be called "DL 70 GDA Fundraising Account". This account shall hold all Guide Dogs of America fundraising monies, after said monies are first deposited into the District Lodge 70 General Fund account. During the month of November in each year, these fundraising monies shall be transferred from this account to the DL 70 General Fund and an equal amount check shall be made out to Guide Dogs of America.

ARTICLE XI RATES OF PAY, EXPENSE ALLOWANCE AND BENEFITS

Effective 1/1/2018	Monthly Salary
President/Directing Business Rep	\$9,564.24
Secretary/Treasurer	\$9,564.24
Business Representatives	\$8,587.06
Organizers	\$7,200.00

SECTION 1. Minimums and maximums shall be in accordance with the I.A.M. Constitution.

SECTION 2. District Lodge No. 70 will pay the actual monthly cost of the basic medical/life/dental insurance package(s), (minus any supplemental buy-up) offered by the parent company of the elected or appointed President/Directing Business Representative, Secretary/Treasurer, Business Representatives and/or Organizers during their tenure in office.

SECTION 3. When the Directing Business Representative appoints a Business Representative to serve in the capacity as the Assistant Directing Business Representative (ADBR), that Representative shall receive a salary of \$400.00 per month over their existing salary.

SECTION 4. The Communicator shall receive a salary of \$350.00 per month for the faithful duties of District Lodge 70 Communicator and Web-Steward.

SECTION 5. The Educator shall receive a salary of \$350.00 per month for the faithful duties of District Lodge 70 Educator and Steward Trainer.

ARTICLE XI PER DIEM

SECTION 1. Business Representatives, Officers, Delegates and members representing the District Lodge while away from their home station requiring overnight stay(s) shall be paid the Meal & Incidental Expenses (M&IE) IRS allowable per diem rate, but not less than sixty dollars (\$60.00) for each day, except for the following:

- Date of Departure Leaving after 2:00 p.m. ½ per diem
- Date of Return Arriving before 2:00 p.m. ½ per diem

SECTION 2. No per diem will be allowed when a representative travels outside the Wichita area and returns to Wichita the same day.

SECTION 3. Twelve dollars (\$12.00) per day will be paid to Representatives, Officers employed or for elected Delegates by the District Lodge when attending classes at Placid Harbor, except that they shall be paid in accordance with the per diem schedule on the date of departure and the date of return.

SECTION 4. All incidental pay and per diem paid above the IRS allowable rate must be taxed and reported as wage as required by Civil Law.

ARTICLE XII EXPENSE REIMBURSEMENT AND CHARGES

SECTION 1. Representatives, Organizers and the Secretary/Treasurer will file, with the President/Directing Business Representative, a weekly expense statement listing all expenses incurred in connection with their assignments, using the approved District Lodge form. The President/Directing Business Representative, or in his/her absence the Acting Directing Business Representative will approve all allowable expenses and forward those approved to the Secretary/Treasurer who will approve them and issue checks in that amount. All receipts and required proper documentation must be attached to the expense form for justification of reimbursement or no reimbursement will be made.

SECTION 2. All meal receipts must have prior approval from the President/Directing Business Representative in writing (email and/or written) and attached to the expense voucher before submitting for reimbursement. No meal reimbursement while receiving per diem will be allowed, without prior approval

ARTICLE XIII AUTOMOBILE EXPENSE ALLOWANCE

SECTION 1. District Lodge 70 elected and/or appointed representatives using personal automobiles for travel away from and returning to Wichita to perform contract servicing duties will be allowed mileage reimbursement for actual miles traveled at the IRS allowable mileage rate.

SECTION 2. Upon approval of the President/Directing Business Representative and Secretary Treasurer, the Acting Directing Business Representative and Business Representatives when on assignments to conferences, conventions, Union assigned business, W3 training or other extended Union travel may be allowed travel by personal automobile, but will only be reimbursed for such actual travel costs at the airfare cost or mileage, whichever is lowest.

SECTION 3. Delegates or Officers required to use their personal automobiles for official District Lodge business to Wichita KS will be reimbursed for actual miles traveled at the IRS allowable rate.

SECTION 4. Upon approval of the District Lodge Delegates, Officers and/or Delegates may be allowed to travel by personal automobile for approved Union business, but will

only be reimbursed for such actual travel costs at the airfare cost or mileage, whichever is lowest.

SECTION 5. Officers, Delegates and member of committees appointed or elected to attend Union functions shall receive round trip coach class air or rail transportation to the city of the meeting or mileage up to the IRS allowable rate, but not to exceed the limits in accordance with section 2 of this article. If one (1) to two (2) are sent, mileage for one (1) automobile will be paid. If three (3) or more are sent, mileage will be paid on two (2) automobiles. The President/Directing Business Representative shall use the most cost efficient method to determine the means of transportation.

SECTION 6: All mileage receipts for reimbursement will be accompanied by a MapQuest or Google map printout, which will be attached to the request for mileage reimbursement voucher. In the case of an approved Organizing campaign/drive or Organizing Blitz, a copy of the mileage log will accompany the request for mileage reimbursement voucher.

ARTICLE XIV TRAVEL OTHER THAN AUTOMOBILE

SECTION 1. Representatives traveling by methods other than personal automobile will be reimbursed for actual coach class air or rail travel costs.

ARTICLE XV VACATIONS

SECTION 1. Elected or appointed Staff members employed by the District Lodge shall be eligible for vacation, with pay, based on the following schedule:

Years of Service	Week(s)
After one (1) year of service	1
After two (2) years of service	2
After ten (10) years of service	3
After twenty (20) years of service	4
After twenty-five (25) years of service	5

SECTION 2. Elected or appointed Staff members employed by the District Lodge shall be eligible for vacation on monthly accruals, immediately upon taking office and shall be entitled to the above schedule by using their plant time and District Lodge time to determine their eligibility.

SECTION 3. Vacation pay shall be computed as follows:

- (a) One (1) week of vacation pay shall be 1/4 of one month's salary.
- (b) One (1) day of vacation pay shall be 1/5 of weekly vacation pay rate.
- (c) One-half (1/2) day of vacation pay shall be 1/10 of weekly vacation pay rate.

SECTION 4. Elected or appointed Staff members employed by the District Lodge shall take vacation during the year it is due.

- (a) In the event an elected or appointed Officer, Business Representative or Organizer is unable to schedule and take earned vacation within the scheduled year, the unused balance up to one (1) week may be rolled over to the next calendar year. All rollover hours must be utilized prior to the current year accruals. No vacation credit shall be carried over more than one (1) year. Vacation shall be reported in each audit report to the delegates.
- (b) Should an elected or appointed Officer, Business Representative or Organizer have scheduled vacation canceled in writing by the Directing Business Representative due to servicing needs and unable to schedule for a later date, said vacation shall be paid out yearly, taking into consideration (a) "one (1) week carry over", as seen above of this section.

SECTION 5. District Lodge Staff members will be entitled to receive pay for unused vacation credits at the time of termination, for any reason.

ARTICLE XVI SICK LEAVE

SECTION 1. Elected or appointed Staff members employed by the District shall be eligible to use up to thirty (30) days per year as necessary for sick leave. Sick leave is not accumulative. Unused sick leave shall not be cashed in for pay. No sick leave pay shall be granted upon termination of service by election or otherwise.

ARTICLE XVII HOLIDAYS

SECTION 1. The District Lodge Building will be officially closed on the following holidays:

- Memorial Day
- July 4th
- Labor Day
- Thanksgiving Day

- Day after Thanksgiving
- Week between Christmas Eve and New Year's Day, December 25 – January 1

SECTION 2. If a holiday falls on Saturday, the Friday before will be observed as the holiday. If a holiday falls on Sunday, the Monday following will be observed as the holiday.

SECTION 3. All District Lodge Staff will work holidays when required.

SECTION 4. All District Lodge Staff will rotate office coverage during the Christmas shut-down period.

ARTICLE XVIII TEMPORARY DISTRICT LODGE REPRESENTATIVES

SECTION 1. Temporary District Lodge Representatives who are properly authorized to perform a special service for the District Lodge, such as official delegates, committee members, etc., will be paid at the member's regular hourly rate for all scheduled hours actually lost from his/her regular employment and will be allowed expenses on the same basis as are full-time Staff members of the District Lodge. In accordance with the IAMAW Constitution and official IAMAW circulars, lost time reimbursement does not include payment for the purpose of "overtime". Any lost time voucher must be accompanied with the request to the employer for "excused without pay".

ARTICLE XIV COMMITTEES

SECTION 1. At the regular meeting in January, the President/Directing Business Representative shall appoint a Credentials Examining Committee to serve for one (1) year, whose duties shall be to examine Credentials of all elected delegates and report their findings to the District.

SECTION 2. At the regular meeting in January after an election year, the President/Directing Business Representative shall appoint an Auditing Committee of three (3) to serve for three (3) years, whose duties shall be to meet in January and July of each year, examine all books and accounts of this District Lodge with the Trustees, and report their findings at the next regular meeting.

SECTION 3. To better expedite the business of this Lodge, the following committees may be appointed by the President/Directing Business Representative, or may be elected at the discretion of the President/Directing Business Representative.

- a. **Education Committee** (3 members)
- b. **Organizing Committee** (2 members from each affiliated LL)
- c. **Publicity Committee** (2 members to work directly with the DL Communicator)
- d. **Legislative Committee** (three (3) to five (5) members)
- e. **MNPL Committee** (3 members)
- f. **Community Services Committee** (2 members from each affiliated LL)
- g. **Human Rights Committee** (3 members)
- h. **Women's Committee** (2 members)
- i. **Other Committees as required**

ARTICLE XIV ORDER OF BUSINESS

- (a) Pledge of Allegiance to the Flag.
- (b) Introduction of visitors.
- (c) Roll call of delegates and excuses for same.
- (d) Reading of credentials and installation of delegates.
- (e) Approval of minutes.
- (f) Bills and communications.
- (g) Discussion of Business Representatives reports.
- (h) Report of grievances.
- (i) Executive Board recommendations
- (j) Report of committees.
- (k) Good of the Order.
- (l) Unfinished business.
- (m) New business.
- (n) Adjournment.

ARTICLE XV BYLAW AMENDMENTS

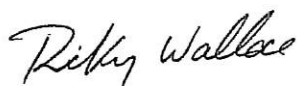
SECTION 1. All proposed changes to these bylaws must be submitted to a referendum vote of the membership of the affiliated Local Lodges when they are sponsored by a majority of the Local Lodges affiliated with the District Lodge, or when they are recommended by a two-thirds (2/3) majority of the District Lodge Delegates. Any and all changes in these bylaws, excluding salaries of District Lodge Representatives and Officers, shall only be made by referendum vote of the membership of the affiliated Local Lodges. (Referendum vote of the membership shall mean a majority of the total votes cast District-wide.)

SECTION 2. Each proposed change to these Bylaws shall be read and voted on individually.

SECTION 3. A notice of at least thirty (30) calendar days shall be given the affiliated Local Lodges before any proposed change in these bylaws is submitted to a referendum vote. The District Lodge shall notify the affiliated Local Lodges and the Local Lodges shall notify their membership of the proposed changes and the date of the meeting at which action is to be taken upon the proposed changes.

SECTION 4. The bylaws of District Lodge No. 70 and any proposed amendments thereto, shall be submitted to the International President for his examination, correction and approval before they will become effective.

**Approved for on behalf of the
International President**



Rickey Wallace
RESIDENT GENERAL VICE PRESIDENT